

Imprint Publications  
**Board of Directors**

Wednesday, 2019-05-22 at 5:30PM  
Imprint Publications

<b>Chair</b>	Verity Martin
<b>Secretary</b>	Josh Goldschmidt
<b>Attendees</b>	Lucas Dunlop, Verity Martin, Andres Fuentes, Josh Goldschmidt, Michelle Nguyen, Jayant Arora, Ashley Nicolas
<b>Expected Absences</b>	

## Open Session

### Preliminaries

#### *Approval of the Agenda (Chair Martin)*

1. **Motion:** Resolved, the Board approves the agenda for this meeting at 5:43.

No amendments, Martin approves agenda; motion carries unanimously  
Martin motions to approve Board minutes for April 22<sup>nd</sup>; motion carries unanimously

#### *Approval of the Minutes (Chair Martin)*

2. **Motion:** Resolved, the Board approves the public minutes for 2019-04-10.

### Reports & Updates

#### *Board Reports*

3. Officers
  - a. Chair (*Chair Martin*)
  - b. Treasurer (*Director Arora*)
  - c. Secretary (*Director Goldschmidt*)
4. Directors
5. HR Committee (*Director Dunlop*) See below

#### *CEO Report (Director Fuentes)*

### General Orders

### *Procedural Overview (Director Fuentes)*

1. **Discussion** (5 minutes) Report (10 minutes) Commencing interviews for temporary Executive Editor, 5 interviews complete, 4 to-go, two currently short-listed, revisiting text for stories in the interviewing tests. Second-round of interviews next week, final choice upcoming.

Need to achieve contract (in-writing) with Feds for two (possibly three) offices in new building

Finished staff evaluations, payment increases.

In discussion for AFM Business Journal, possibly integrate into *Imprint*

### *Next Board Meetings Scheduling (Chair Martin)*

2. **Discussion** (5 minutes)

Dates set for: June 19 at 6 p.m., July 17 at 6 p.m., and August 24 at 6 p.m.

Dates for the September onward is tabled for later

### *Employee Grievance Policy (Director Dunlop)*

3. **Discussion:** (10 minutes) Dunlop notes little contribution to the form on the part of other board members.

4. **Motion:** Resolved, the Board approves the [employee grievance policy](#).

### *Board Annual Plan (Chair Martin)*

5. **Discussion** (30 minutes)

Priorities

Dunlop wants to continue setting policies and procedures for Imprint Publications

Arora wants to improve student engagement with the publication

Nguyen wants to fix *Imprint's* PR

Dunlop emphasizes the importance of not going bankrupt

Martin wants to continue *Imprint's* professionalism

Actionable Items

Goldschmidt pitches improving communication with Imprint volunteers by printing approved minutes

Martin pitches PMP differentiation for volunteers and staff

Martin wants to review partnerships with UW Athletics, Radio program, financial

Dunlop pitches Fuentes a Reddit AMA