

Board Meeting Minutes – September 22nd, 2013

Time: 7:00 p.m.

1. Call to Order – Meeting called to order at 7:12 pm

Present: All Members of Board (done via conference call)

Absent: Laurie Tigert-Dumas, Cathy Bolger (due to it being a phone conference call)

2. Approval of Past Minutes

- Motion made by: Stephen K Seconded by: Ron Chui
- Vote: 3-0-0 passed

3. Approval of Agenda

- Motion to approve made by: Stephen K Seconded by: Mitchell B
- Vote: passed 4-0-0

4. New Camera Proposal

- Motion to amend minutes to reflect camera proposal early in the meeting
Motion by Stephen K Seconded by Courtland LJ
Passed 4-0-0
- Main camera is off on repair: Update former lens, price check at 3 place (Henry is the cheapest and is close to campus, therefore it is the best bet) – Former proposal was not as good, but this needs to be done sooner than later. The emergency clause has been invoked to allow the proposal process to be fast-tracked.
- Wayne makes a very valid argument for his proposal over the former proposal
- Motion to strike the original motion to approve the original proposal
Motion by Stephen K, Seconded by Ron Chui
Passed 4-0-0
- Motion to approve the emergency clause to fast-track camera purchase
Motion by Stephen K, Seconded by Ron Chui
Passed 4-0-0
- Motion to accept Wayne's proposal for Henry's
Motion by Stephen K, Seconded by Ron Chui
Passed 4-0-0

5. Reports

-APM Report (Laurie wrote the report and emailed it earlier in the week)

-GM Report (Cathy wrote the report and emailed it earlier in the week)

- We like the idea of cutting expenses for the Spring term and will look into those proposals more
- We agree and will further discuss the Imprint fee being raised. We recognize that it will give students more incentive to get their refund
- Securing computer: Wayne knows of a lock to secure the computer to the table. The “iMac lock cable” – we will purchase these locks ASAP
- Motion to approve purchase of Keurig coffee maker
Motion by: Stephen K Seconded by: Mitchell B
Passed Vote 4-0-0
- Will discuss Salesforce license on Thursday
- Courtland needs to send us applications for the student position so we can all go over them and prepare for interviews

-President's Report

- Thursday Meeting at 730 with Laurie and Cathy to actually get a meeting planned in which everyone is present.

-Committee Reports

4.2.1 Promotions Committee (Stephen Kearse)

- Nothing has happened since O-Week
- Announcement to be made this week to promote the promotions committee, and other committees to enlist help

6. Business Arising from the Minutes

- Status of New Computers + Server (Ron Kielstra)

- Meeting with Xiaobo soon to finalize computers decision

- Financial Direction and Updates on Investment Decision (Courtland Livesley-James)

- Motion to choose BMO for Imprint’s long run investment strategy
Made by: Stephen Kearse Seconded by: Mitchell Belford
Vote: 4-0-0 passed
- We feel we can have better faith and better service from BMO, we see them as more capable and aligned with what we as investors are trying to do
- Will be in touch with CIBC and BMO this week to inform them of the decision

7. New Business

-CUP Committee

- Motion to approve CUP committee (CDN University Press)
Motion by: Stephen K Seconded: Mitchell B
Vote: 3-0-0 passed
- We go to the conference in January to gain information
- The committee organizes and fundraises to send committee members and EIC to go
- We have budgeted \$10,000 for the conference this year, but Thursday will sit down to go over this amount as it was set by previous board

-Conflict resolution training for Aliya and Stephen

- Stephen and Aliya will do HR training together due to last week's conflict
- Motion to send Stephen and Aliya to conflict resolution training
Motion by: Ron Chui Seconded: Stephen K
Vote: Passed 3-0-0

-IMPRINT SWAG

- Will discuss on Thursday with Laurie present to talk prices

8. Adjournment

- Motion to adjourn made by: Stephen K Seconded by Ron Chui

- Vote: 3-0-0 passed