

Board of Directors

Wednesday, 2017-07-12 at 5:30PM

Imprint Publications

Chair	Andres Agustin Fuentes Martinez
Secretary	Joe Giuffre
Attendees	Rameesha Qazi, Tristan Potter, Andres Agustin Fuentes Martinez, Ramona Leitao, Kimberly Newhouse, Ann Marie Shackleford, Laurie Tigert-Dumas, Nathan Tierney, Paula de Villavicencio
Expected Absences	Joe Giuffre

Open Session

Preliminaries

Preliminaries (Chair Fuentes)

1. **Motion:** Resolved, the Board appoints _____ as the acting secretary for the meeting.

Approval of the Agenda (Chair Fuentes)

2. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary)

3. **Motion:** Resolved, the Board approves the public minutes for [2017-06-06](#).

Reports & Updates

Board Reports

4. Officers
 - a. [Chair](#)
 - b. Treasurer
 - c. Secretary
5. Directors
6. Finance Committee
7. [HR Committee](#)
8. Strategic Plan Committee

Staff Reports

9. [Executive Editor](#)
10. Advertising and Production Manager
11. Finance Manager

General Orders

Staff Annual Plans (Chair Fuentes)

12. **Motion:** Resolved, the Board approves the [EE](#) annual plans.

Strategic Planning Committee Budget (Chair Fuentes)

13. **Motion:** Resolved, the Board approves \$1500 for the Strategic Planning Committee.

Orientation Editor Budget (Chair Fuentes)

14. **Motion:** Resolved, the board approves \$3000 to pay for the Orientation Editor position.

Staff Hiring (Chair Fuentes)

15. **Discussion:** (10 min) Staff Hiring Policy ([Policy 10](#)).
16. **Motion:** Resolved, the Board approves the changes to [Policy 10](#).

Staff Board Reports (Chair Fuentes)

17. **Discussion:** What does board need in a staff report to be properly informed of the goings on of Imprint. ([Sample document for discussion](#))

New Business

18. As Required.

Closed Session

General Orders

Entering Closed Session (Chair Fuentes)

19. **Motion:** Resolved, the board moves into Camera.

Approval of the Minutes (Secretary)

20. **Motion:** Resolved, the Board approves the confidential minutes for 2017-06-06.

HR Updates (HR Chair Potter)

21. **Discussion**

New Business

22. As Required.