

## Board of Directors

Tuesday, 2017-05-02 at 6:00PM

Imprint Publications

<b>Chair</b>	Andres Agustin Fuentes Martinez
<b>Secretary</b>	Joe Giuffre
<b>Attendees</b>	Rameesha Qazi, Paula de Villavicencio, Tristan Potter, Andres Agustin Fuentes Martinez, Ramona Leitao,
<b>Expected Absences</b>	Joe Giuffre

### Open Session

#### Preliminaries

##### *Preliminaries (Chair Fuentes)*

1. **Motion:** Resolved, the Board appoints \_\_\_\_\_ as the acting secretary for the meeting.

##### *Approval of the Agenda (Chair Fuentes)*

2. **Motion:** Resolved, the Board approves the agenda for this meeting.

##### *Approval of the Minutes (Secretary)*

3. **Motion:** Resolved, the Board approves the public minutes for 2017-04-12.

#### Reports & Updates

##### *Board Reports*

4. Officers
  - a. Chair
  - b. Treasurer
  - c. Secretary
5. Directors
6. Finance Committee
7. HR Committee
  - a. Policy on part-time staff hiring
8. Long-range Plan Committee

##### *Staff Reports*

9. [Executive Editor](#)
10. Advertising Manager
11. Finance Manager

#### General Orders

##### *Board Expectations (Chair Fuentes)*

12. **Discussion:** (15 minutes) How the Board wants to work this year.

*Readership Survey (Chair Fuentes)*

13. **Discussion:** (15 minutes) What are the goals of the [survey](#).

*Annual Plan (Chair Fuentes)*

14. **Discussion:** (20 minutes)

*2018 Spring Printing (Chair Fuentes)*

15. **Motion:** Resolved, the Board approves bi-weekly publishing for spring 2018.

*2018 Rate Card Approval (APM)*

16. **Motion:** Resolved, the Board approves the 2018-2019 Rate Card as presented.

*2018 Printing Contractor (APM)*

17. **Motion:** Resolved, the Board approves \_\_\_\_\_ as the new printing contractor.

*1st Production Day of the Term (Director Qazi)*

18. **Discussion:** (10 minutes) Scheduling of the first production day of each term.

New Business

19. As Required.

## Closed Session

General Orders

*Entering Closed Session (Chair Fuentes)*

20. **Motion:** Resolved, the board moves into Camera.

*Approval of the Minutes (Secretary)*

21. **Motion:** Resolved, the Board approves the confidential minutes for 2017-04-12.

*HR Updates (Chair Fuentes)*

22. **Discussion**

New Business

23. As Required.