

Board of Directors

Wednesday, 2017-01-11 at 6:00PM

Imprint Office

Chair	Jesse McGinnis
Secretary	
Attendees	Andres Fuentes, Tristan Potter, Fahimul Bari, Pat Merlihan, Ann Shackelford, Laurie Tigert-Dumas, Nathan Tierney
Expected Absences	Jessica Needham,

Open Session

Preliminaries

Preliminaries (Chair McGinnis)

1. **Motion:** Resolved, the Board appoints _____ as the acting secretary for the meeting.
2. **Motion:** Resolved, the Board nominates _____ as a student Director for the remainder of the 2016-2017 term.

Approval of the Agenda (Chair McGinnis)

3. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary)

4. **Motion:** Resolved, the Board approves the public minutes for 2016-12-07.

Reports & Updates

Board Reports

5. Officers
6. Directors
7. Finance Committee
8. HR Committee

Staff Reports

9. Executive Editor
10. Advertising Manager
11. Finance Manager

General Orders

AGM (Chair McGinnis)

12. **Motion:** Resolved, the board designates February __, 2017 for our AGM.

Training Day (Chair McGinnis)

13. **Discussion:** (15 minutes) On what we want out of a training day / in-house conference as guidance for Ann. Discussion on Tim Harrower.

Refund Communications (Chair McGinnis)

14. **Discussion:** (15 minutes) Lessons from the email blast, how we communicate our refund, how we should improve.

CIBC Account (Treasurer Bari)

15. **Discussion:** (15 minutes) Account type and associated costs. Are there better options?

Budget (Treasurer Bari)

16. **Motion:** Resolved, the board approves the draft budget for 2017-2018.

New Business

17. As Required.

Closed Session

General Orders

Entering Closed Session (Chair McGinnis)

18. **Motion:** Resolved, the board moves into Camera.

Approval of the Minutes (Secretary)

19. **Motion:** Resolved, the Board approves the confidential minutes for 2016-12-07.

New Business

20. As Required.