

Board of Directors

Wednesday, 2016-12-07 at 6:30PM

Imprint Office

Chair	Jesse McGinnis
Secretary	
Attendees	Andres Fuentes, Tristan Potter, Fahimul Bari, Laurie Tigert-Dumas, Nathan Tierney
Expected Absences	Pat Merlihan, Jessica Needham,

Open Session

Preliminaries

Preliminaries (Chair McGinnis)

1. **Motion:** Resolved, the Board appoints _____ as the acting secretary for the meeting.
2. **Motion:** Resolved, the Board receives the resignation of Mike Arsenault.
3. **Motion:** Resolved, the Board nominates Heather Bone as a student Director for the remainder of the 2016-2017 term.

Approval of the Agenda (Chair McGinnis)

4. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary)

5. **Motion:** Resolved, the Board approves the [public minutes for 2016-11-08](#).

Reports & Updates

Board Reports

6. Officers
7. Directors
8. Finance Committee
9. HR Committee

Staff Reports

10. Executive Editor
11. Advertising Manager
12. Finance Manager

General Orders

Internal Controls (Nathan Tierney)

13. **Discussion:** (45 min) Discuss and complete the various control forms necessary for our audit.

New Business

14. As Required.

Closed Session

General Orders

Entering Closed Session (Chair McGinnis)

15. **Motion:** Resolved, the board moves into Camera.

HR (Chair McGinnis)

16. Motion to be distributed in meeting.

New Business

17. As Required.