

Board of Directors

Wednesday, 2016-07-05 at 7:00PM

Imprint Office

Chair	Jesse McGinnis
Secretary	Jessica Needham
Attendees	Andres Fuentes, Meha Chauhan, Tristan Potter, Mike Arsenaault, Aliya Kanani, Laurie Tigert-Dumas, Nathan Tierney
Expected Absences	Elizabeth Esnard, Pat Merlihan,

Open Session

Preliminaries

Approval of the Agenda (Chair McGinnis)

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary)

2. **Motion:** Resolved, the Board approves the [public minutes for 2016-06-01](#).

Reports & Updates

Board Reports

3. Officers
 - a. Treasurer:
 - b. Secretary:
 - c. Chair:
 - i. Office renovation is proceeding. Making plans for TVs and going to be scheduling a final item review date soon (hopefully).
 - ii. Need to set a furniture move and review date with Chair of HR, Director Esnard.
4. Directors
5. Finance Committee
 - a. Chair: can we get reports on rebranding project and office reno
6. HR Committee
 - a. Need to complete 1-year review of new Executive Editor job description, scheduling this for the next few weeks. Will have a formal report with any recommended changes for the next Board meeting

Staff Reports

7. Executive Editor
8. Advertising Manager
9. Finance Manager

General Orders

Annual Action Plan (Chair McGinnis)

10. **Discussion:** [Annual Action Plan](#) w/ breakdowns for board goals.

Digital Media (Director Fuentes)

11. **Discussion:** Review and discuss the [submitted proposal](#) to support online-first publishing and unified editorial direction.

New Space (Chair McGinnis)

12. **Discussion:** (10 min cap) Review requirements for new building space.

By-Laws, Policy, and Procedure Updates (Chair McGinnis)

13. **Motion:** Resolved, the Board approves [Policy 14, Honoraria](#), [Policy 22, Staff Bonuses](#), and [Policy 23, Staff Feedback and Evaluations](#).
14. **Motion:** Resolved, the Board completes a first reading of [Policy 9, Conflict & Grievance Resolution](#), [Policy 15, Editorial Standards](#), and [Policy 21, Advertising](#).
15. **Discussion:** Any new policy work?
 - a. Privacy Policy
 - b. Position payment guidelines (honoraria, ed-board, etc). How do we determine base values? How do values get decremented or incremented from base, etc.

New Business

16. As required.

Closed Session

General Orders

Entering Closed Session (Chair McGinnis)

17. **Motion:** Resolved, the board moves into Camera.

Approval of the Minutes (Secretary Needham)

18. **Motion:** Resolved, the Board approves the [confidential minutes for 2016-06-01](#).

Digital Media (Chair McGinnis)

19. [Proposals as circulated](#).

New Business

20. As Required.