

Imprint Publications  
Board of Directors

Wednesday, 2016-03-01 at 6:00PM  
SLC 2143

<b>Chair</b>	Jesse McGinnis
<b>Secretary</b>	Erin Taylor
<b>Attendees</b>	Elizabeth Esnard, Mike Arsenault, Aliya Kanani, Laurie Tigert-Dumas, Randy Moore
<b>Expected Absences</b>	Megan Nourse, Verity Martin, Pat Merlihan

## Open Session

### Preliminaries

#### *Approval of the Agenda (Chair McGinnis)*

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

#### *Approval of the Minutes (Secretary Nourse)*

2. **Motion:** Resolved, the Board approves the the public minutes for 2016-02-03.

### Reports & Updates

#### *Board Reports*

3. Officers
  - a. Treasurer:
  - b. Secretary:
  - c. Chair:
4. Directors
5. Finance Committee
6. HR Committee

#### *Staff Reports*

7. Executive Editor
8. Advertising Manager
9. Finance Manager

### General Orders

#### *Board Seats (Chair McGinnis)*

10. **Motion:** Resolved, the Board appoint Tristan Potter to the 2016-2017 Board of Directors as a student director.

### *Printing Press (Chair McGinnis)*

11. **Motion:** Resolved, the Board selects \_\_\_\_\_ as our printing press for 2016-2017.

### *Branding Updates (Chair McGinnis)*

12. **Discussion:** 20 minute timebox to review next set of design revisions.

### *By-Laws, Policy, and Procedure Updates (Chair McGinnis)*

13. **Discussion:** 5 minute timebox to determine progress:
- a. **Policy rewrites:** 4 (Budgeting), 6 (Imprint Equipment), 7 (Imprint Computers), 9 (Grievances), 10 (Hiring FT Staff), [13 \(Copyright\)](#), 14 (Honoraria), 15 (Editorial Standards), 17 (Online Content)
    - i. **Jesse:** 9, 10
    - ii. **Megan:** 15, 14
    - iii. **Erin:** 7, 13
    - iv. **Elizabeth:** 6, 17
    - v. **Verity:** 4
  - b. **New policies:** Advertising, Bonus, Staff Check-ins/Evaluations/Feedback

### New Business

14. As required.

## Closed Session

### General Orders

#### *Entering Closed Session (Chair McGinnis)*

15. **Motion:** Resolved, the board moves into Camera.

#### *Approval of the Minutes (Secretary Nourse)*

16. **Motion:** Resolved, the Board approves the confidential minutes for 2016-02-03.

### New Business

17. As Required.