

Imprint Publications
Board of Directors

Wednesday, 2015-11-02 at 6:00PM
SLC 2143

Chair	Jesse McGinnis
Secretary	Megan Nourse
Attendees	Aliya Kanani, Verity Martin, Pat Merlihan, Laurie Tigert-Dumas, Mike Arsenault
Expected Absences	

Open Session

Preliminaries

Approval of the Agenda (Chair McGinnis)

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary Nourse)

2. **Motion:** Resolved, the Board approves the the public [minutes for 2015-10-05](#), and tables the public minutes for 2015-09-05.

Approval of New Directors (Chair McGinnis)

3. **Motion:** Resolved, the Board appoints [Erin Taylor](#) and [Elizabeth Esnard](#) as a student director to the Board of Directors until April 30, 2016.

Reports & Updates

Board Reports

4. Officers
 - a. **Treasurer:**
 - b. **Secretary:**
 - c. **Chair:** Branding
5. Directors
6. Finance Committee
7. HR Committee
 - a. Completed sit-down with all staff around communication strategies
8. Space Committee

Staff Reports

9. Executive Editor
10. Advertising Manager
11. Finance Manager

General Orders

Core Hours (Executive Editor Kanani)

12. **Report:** As presented.

Sales Phone (Chair McGinnis)

13. **Motion:** Resolved, the Board tasks Executive Editor with investigating the best way to implement an office cell phone or calling system for student workers for the 2016 budget.

Imprint Fee (Treasurer Martin)

14. **Motion:**
Whereas, our By-Laws Section 4.01 (a) specifies the Board must set the Imprint fee in its November meeting, and

Whereas, our By-Laws Section 4.01 (b) specifies the Board may increase by CPI through a simple resolution, now, therefore, be it

Resolved, the Board approves an Imprint fee of \$4.35 for the 2016-2017 year.

By-Laws, Policy, and Procedure Updates (Chair McGinnis)

15. **Discussion:** 10 minute timebox to determine progress:
 - a. Jesse: 6, 7
 - b. Laurie: Advertising
 - c. Megan: 13, 15
 - d. Verity: 4, 8, 14, 17

Canadian University Press Conference

16. **Discussion:** Ramona Leitao to provide a verbal update about the Canadian University Press.

New Business

17. As required.

Closed Session

General Orders

Entering Closed Session (Chair McGinnis)

18. **Motion:** Resolved, the board moves into Camera, inviting Aliya Kanani and Laurie Tigert-Dumas.

Approval of the Minutes (Secretary Nourse)

19. **Motion:** Resolved, the Board approves the [confidential minutes for 2015-10-05](#) and tables the confidential minutes for 2015-09-05.

Space (Chair McGinnis)

20. **Discussion:** 15 minute timebox to provide an update on space.

New Business

21. As Required.