

Imprint Publications
Board of Directors

Monday, 2015-10-05 at 6:00PM
SLC 2143

Chair	Jesse McGinnis
Secretary	Megan Nourse
Attendees	Verity Martin, Aliya Kanani, Laurie Tigert-Dumas
Expected Absences	Mike Arsenault, Pat Merlihan

Open Session

Preliminaries

Approval of the Agenda (Chair McGinnis)

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary Nourse)

2. **Motion:** Resolved, the Board approves the public minutes for 2015-09-14.

Reports & Updates

Board Reports

3. Officers
 - a. Treasurer:
 - b. Secretary:
 - c. Chair:
 - i. Board update distributed
4. Directors
5. Finance Committee
6. HR Committee
7. Space Committee
 - a. Scheduling difficulties

Staff Reports

8. Executive Editor
9. Advertising Manager
10. Finance Manager

General Orders

Year-End Financials (Treasurer Martin)

11. **Motion:** Resolved, the Board approves the distributed year-end statements.

Fee Refunds (Secretary Nourse)

12. **Discussion:** 10 minute timebox to discuss exceptional fee refund and determining future policy.

Resolved, the Board cannot offer a refund beyond the current term under any circumstance, and, be it further

Resolved, the Board's standard policy shall be to only offer refunds during the standard 3-week refund period, and, be it further

Resolved, the Board tasks the Executive Editor with drafting a policy outlining as such.

By-Laws, Policy, and Procedure Updates (Treasurer Martin)

13. **Discussion:** 10 minute timebox to determine progress:
 - a. Jesse: 6, 7
 - b. Laurie: Advertising
 - c. Megan: 13, 15
 - d. Verity: 4, 8, 14, 17

New Business

14. As required.

Closed Session

General Orders

Entering Closed Session (Chair McGinnis)

15. **Motion:** Resolved, the board moves into Camera.

Approval of the Minutes (Secretary Nourse)

16. **Motion:** Resolved, the Board approves the confidential minutes for 2015-09-14.

New Business

17. As Required.