

Imprint Publications
Board of Directors

Wednesday, 2015-09-14 at 5:30PM
SLC 2143

Chair	Jesse McGinnis
Secretary	Megan Nourse
Attendees	Andrew Koo, Aliya Kanani, Laurie Tigert-Dumas, Mike Arsenault
Expected Absences	Verity Martin, Pat Merlihan

Open Session

Preliminaries

Approval of the Agenda (Chair McGinnis)

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary Nourse)

2. **Motion:** Resolved, the Board approves the [public minutes for 2015-07-08](#).

Reports & Updates

Board Reports

3. Officers
 - a. Treasurer:
 - b. Secretary:
 - c. Chair:
 - i. Communication accounts: got access to twitter and linkedin
 - ii. Sending out term update of Board progress end-of-week
 - iii. New website is at a data-transfer stage, then polish before release
 - iv. Received resignation
4. Directors
5. Finance Committee
6. HR Committee
 - a. Termly staff check-ins completed
7. Space Committee

Staff Reports

8. Executive Editor
9. Advertising Manager
10. Finance Manager

General Orders

Core Hours

11. **Motion:**

Whereas, we have a dynamic group of employees, and

Whereas, research has continued to suggest a traditional 9:00 - 17:00 work day is sub-optimal, now, therefore, be it

Resolved, Imprint Publications shall adopt office hours of 10:00 to 14:00 as a trial for the next month, and, be it further

Resolved, the Executive Editor, Ads Manager, and HR Committee are jointly responsible with presenting a policy outlining specifics for a core hours policy at the November Board Meeting.

Further reading on [The Guardian](#) and the [National Post](#).

By-Laws, Policy, and Procedure Updates (Treasurer Martin)

12. **Motion:** Resolved, the Board approves amended [Policy 1](#).

13. **Discussion:** 10 minute timebox to determine progress:

- a. [Jesse](#): 6, 7
- b. [Laurie](#): Advertising
- c. [Megan](#): 13, 15
- d. [Verity](#): 4, 8, 14, 17

New Business

14. As required.

Closed Session

General Orders

Entering Closed Session (Chair McGinnis)

15. **Motion:** Resolved, the board moves into Camera, inviting Aliya Kanani and Laurie Tigert-Dumas.

Approval of the Minutes (Secretary Nourse)

16. **Motion:** Resolved, the Board approves the [confidential minutes for 2015-08-15](#).

Space (Chair McGinnis)

17. **Discussion:** 15 minute timebox to provide [an update on space](#).

New Business

18. As Required.