

Imprint Publications

# Board of Directors

Wednesday, 2015-07-08 at 5:30PM

Imprint Office

<b>Chair</b>	Jesse McGinnis
<b>Secretary</b>	Megan Nourse
<b>Attendees</b>	Andrew Koo, Verity Martin, Aliya Kanani
<b>Expected Absences</b>	Pat Merlihan, Mike Arsenault, Laurie Tigert-Dumas, Doug Turner

## Open Session

### Preliminaries

#### *Approval of the Agenda (Chair McGinnis)*

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

#### *Approval of the Minutes (Secretary Nourse)*

2. **Motion:** Resolved, the Board approves the public minutes for [2015-06-10](#).

### Reports & Updates

#### *Board Reports*

3. Officers
  - a. Treasurer:
  - b. Secretary:
  - c. Chair:
    - i. website (main & board)
    - ii. email transition complete
    - iii. drive transition complete: need to determine a strategy for large file storage to finish killing the local server
4. Directors
5. Finance Committee
6. HR Committee
7. Space Committee

#### *Staff Reports*

8. Executive Editor

9. Advertising Manager
10. Finance Manager

## General Orders

### *Parking (Chair McGinnis)*

11. **Motion:** Resolved, the Board reimburses Laurie Tigert-Dumas \$1539.06 for previous parking.

### *Credit Processing*

12. **Motion:** Resolved, the Board approves a new credit system with CIBC and tasks the Executive Editor with implementation.

## New Business

13. As required.

## Closed Session

## General Orders

### *Entering Closed Session (Chair McGinnis)*

14. **Motion:** Resolved, the board moves into Camera.

### *Approval of the Minutes (Secretary Nourse)*

15. **Motion:** Resolved, the Board approves the confidential minutes for [2015-06-10](#).

### *Space*

16. **Discussion:** 10 minute timebox to provide an update on space.

## New Business

17. As Required.