

Board of Directors

Tuesday, 2015-04-28 at 6:00PM

Imprint Office

Chair	Gabriela Grant
Secretary	Elizabeth McFaul
Expected Attendees	Gabriela Grant, Jesse McGinnis, Jeremy Gilchrist, Michelle Sterba, Aliya Kanani, Laurie Tigert-Dumas

Open Session

Preliminaries

Approval of the Agenda (Secretary McFaul)

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

Approval of the Minutes (Secretary McFaul)

2. **Motion:** Resolved, the Board approves the public minutes for 2015-02-17, 2015-02-23, 2015-03-17, 2015-03-31, 2015-04-14.

Staff Reports & Updates

Director Reports

1. **Former President:** chair meetings; facilitate communication among board, full-time staff, volunteers; maintain contracts and official documents.
2. **Former Secretary:** write minutes, ensure procedural compliance; this year's AGM minutes need to be approved.
3. **Former Staff Liaison:** manage conflict and disagreements within the organization; maintain positive staff relations; ensure staff are having their needs met to be effective; work to ensure a positive work environment.

Staff Reports

1. Executive Editor Report
2. Advertising Manager Report
 - o JM: Consider switching to hellofax for faxing?
 - o JM: Laurie, can you comment on National Ad revenue?
3. Finance Manager Report
4. Promotions Committee
5. BPP Committee

General Orders

Procedure Updates

5. **Motion:** Resolved, the Board rescinded Policies and/or Sections: Policy 12: Imprint Fee,

Comment [1]: this is covered in By-Laws 4.01

Appendix A, Appendix B, Appendix C, and Appendix D.

6. **Motion:** Resolved, the Board approves the amended [Editorial Board Policy](#).
7. **Motion:** Resolved, the Board approves the amended [Volunteer Staff Policy](#).

Comment [2]: +elizabethmcfaul2@gmail.com
+gabagrants@gmail.com

New Closed Session Business

Approval of the Minutes (Secretary McFaul)

14. **Motion:** Resolved, the Board approves the confidential minutes for 2015-02-17, 2015-02-23, 2015-03-17, 2015-03-31, 2015-04-14.

New Business

15. As Required.