

# Board of Directors

Tuesday, 2015-03-03 at 6:00PM

Imprint Office

<b>Chair</b>	Gabrielle Grant
<b>Secretary</b>	Elizabeth McFaul
<b>Expected Attendees</b>	Gabrielle Grant, Jesse McGinnis, Jeremy Gilchrist , Michelle Sterba, Aliya Kanani, Laurie Tigert-Dumas
<b>Excused Absences</b>	
<b>Expected Guests</b>	

## Open Session

### Preliminaries

#### *Approval of the Agenda (Secretary McFaul)*

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

#### *Approval of the Minutes (Secretary McFaul)*

2. **Motion:** Resolved, the Board approves the minutes for 2015-02-17.

### Staff Reports & Updates

#### *Reports*

1. Editor in Chief Report
2. Advertising Manager Report
3. Promotions Committee
4. PnP Committee
5. CUP Committee

### General Orders

#### *Executive Editor (Director McGinnis)*

[https://docs.google.com/document/d/1fzvnSiuwoNsLp-WmuRu3uC4qsRfraNP\\_Byhx6GBwozk/edit?usp=sharing](https://docs.google.com/document/d/1fzvnSiuwoNsLp-WmuRu3uC4qsRfraNP_Byhx6GBwozk/edit?usp=sharing)

5. **Motion:**  
Resolved, the Board approves the final job description (to be circulated) for Executive Editor, and, be it further

Resolved, the Board tasks Chair Grant, Secretary McFaul, and Director McGinnis with conducting interviews for this role.

### *New Editorial Staff (Director McGinnis)*

<https://docs.google.com/document/d/1dKYArRLqL3zjU3yzGVkGSpGawFkyQUx452Dv-OxbaXs/>

6. **Discussion:** What do we want the process to be around hiring these new staff positions? What kind of Board involvement do we want? Job descriptions? etc.

### *Staff Appreciation (Chair Grant)*

7. **Motion:** Resolved, the Boards approves \_\_\_\_\_ as the staff appreciation event for Winter 2015.

### *Advisory Members*

[https://docs.google.com/document/d/1pDNv8kvKg9JuDacJ8i5qIC-\\_o4zdkeXAGHf0BMJefJ8/edit](https://docs.google.com/document/d/1pDNv8kvKg9JuDacJ8i5qIC-_o4zdkeXAGHf0BMJefJ8/edit)

### New Closed Session Business

14. As Required.