

# Board of Directors

Tuesday, 2014-06-09 at 6:00PM

Imprint Office

<b>Chair</b>	Gabrielle Grant
<b>Secretary</b>	Elizabeth McFaul
<b>Expected Attendees</b>	Gabrielle Grant, Elizabeth McFaul, Jesse McGinnis, Jeremy Gilchrist (phone in), Cathy Bolger, Aliya Kanani, Laurie Tigert-Dumas
<b>Excused Absences</b>	Michelle Sterba

## Open Session

### Preliminaries

#### *Approval of the Agenda (Secretary McFaul)*

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

#### *Approval of the Minutes (Secretary McFaul)*

2. **Motion:** Resolved, the Board approves the minutes from the June 23rd and July 7th meetings.

### Staff Reports & Updates

#### *Editor in Chief*

5. Discussion.

#### *General Manager*

6. Discussion.

#### *Advertising Manager*

7. Discussion.

#### *Promotions Committee*

8. Discussion.

#### *PnP Committee*

9. Discussion.

### General Orders

#### *Potential Printing Companies (Advertising Manager)*

10. Tabled from last meeting. Laurie and Aliya were tasked with providing a recommendation.

#### *City Media Contracts (Secretary McFaul)*

11. **Motion:**

Resolved, the Board intends to terminate its contract with Rouge Media as of July 26th; and, be it further

Resolved, the Board tasks the Advertising Manager to look into City Media as a replacement.

*Office Hours (Staff Liaison McGinnis)*

12. **Motion:**

Resolved, paid employees of Imprint adopt core hours of 10AM to 3PM; and, be it further

Resolved, during termly refunds, at least one (1) full-time, paid employee, will be in the office from 9AM to 4PM.

*Outstanding Items from Staff Meeting (Staff Liaison McGinnis)*

13. Do we need to do a full, hardware wipe of the drives? or is software sufficient?

14. We need to setup a regular meeting of promotions committee (weekly?)

15. We need to do outreach for sysadmin / provide direction on who to reach out to

16. IWSP person--keep the same person?

17. Adding the Advertising Manager to the Corporate Credit Card

New Business

18. As Required.

## Closed Session

General Orders

*Entering Closed Session (President Grant)*

14. **Motion:** Resolved, the board moves into Camera.

*Approval of the Minutes (Secretary McFaul)*

15. **Motion:** Resolved, the Board approves the minutes from the June 23rd and July 7th meetings.

*Spring 2014 Honoraria (President Grant)*

16. **Motion:** Resolved, the Board approves the Spring 2014 honoraria, as stated below:

Managing editor	Nolan Finkelstein	175
Head designer	Jason Day	250
Photo editor	Luc Thevenard	250
News editor	Megan Nourse	275
Arts editor	Paula deVillavicencio	225
Sports editor	Casimir Spidell	175
Science editor	Eddie Ramirez	225
Assistant news editor	Antonio Brieva	200
Assistant designer	Alcina Wong	125

Assistant photo editor	Juil Yoon	50
Distractions editor	Ruina Bao	150
Copy editor	Stephen Kearse	100
Assistant copy editor	Melina Breault	150
Social media editor	Stephanie Kent	150
Blog editor	Matt Lawes	100
Staff videographer	Ramona Leitao	75
Staff graphic artist	Tina Chan	75
Crossword	Nancy Hui	75
Staff photographer	Sara Hubberstey	50
Staff photographer	Lucina Lo	50
	<b>Total</b>	<b>2925</b>

## New Closed Session Business

17. As required.