

# Board of Directors

Tuesday, 2014-06-09 at 6:00PM  
Imprint Office

<b>Chair</b>	Gabrielle Grant
<b>Secretary</b>	Elizabeth McFaul
<b>Expected Attendees</b>	Gabrielle Grant, Elizabeth McFaul, Jesse McGinnis, Jeremy Gilchrist (phone in), Michelle Sterba, Cathy Boldger, Aliya Kanani, Laurie Tigert-Dumas
<b>Excused Absences</b>	

## Open Session

### Preliminaries

*Remarks from the Chair*

*Approval of the Agenda (Secretary McFaul)*

1. **Motion:** Resolved, the Board approves the agenda for this meeting.

*Approval of the Minutes (Secretary McFaul)*

2. **Motion:** Resolved, the Board dispenses with the approval of the minutes from the previous meeting.

*Business Arising from the Minutes*

3. Email and Credit Card on Contract

### Staff Reports & Updates

*Editor in Chief*

5. **Discussion:** New email system.
6. **Discussion:** Domain ownership.
7. Other discussion.

*General Manager*

8. **Discussion:** Password management.
9. **Discussion:** Policy on capital purchases (RE ongoing issues with log-ins to iMacs).
10. Other discussion.

*Advertising Manager*

11. Discussion.

### General Orders

**Comment [1]:** +elizabethmcfaul2@gmail.com more additions by Jesse on particulars to discuss

**Comment [2]:** also, do we have a Procedure committee?

**Comment [3]:** The PnP committee is formed every year. We'll be needing to do that shortly

*International Work Study Position (Secretary McFaul)*

12. Update on status. Discussion on initial tasks.

*Potential Printing Companies (Advertising Manager)*

13. Discussion arising from previous meeting. Laurie to provide past quotes.

*Server Projects Status (President Grant)*

14. Discussion.

*Web Hosting/New Website/Workflow (Staff Liaison McGinnis)*

15. Discussion of requirements.

*Investments Meeting with BMO (Secretary McFaul)*

16. Discussion, leading to a decision on the maturing GIC.

New Business

17. As required.

## Closed Session

General Orders

*Entering Closed Session (President Grant)*

18. **Motion:** Resolved, the board moves into Camera.

*Approval of the Minutes*

14. None Required.

New Closed Session Business

15. As required.